



Foothills Property Management, Inc.

Sedona Office: 1615 W. Highway 89A Sedona, Arizona 86336 928-282-9533 Fax: 928-282-6935
Cottonwood Office: 868 Cove Parkway Cottonwood, AZ 86326 928-634-7507 Fax: 928-634-0434
"Still the Best"
Since 1985

APPLICATION TO RENT TENANT'S PERSONAL AND CREDIT INFORMATION PERSONAL DATA

Name: _____
First Middle Last

Name of Spouse of Co-Tenant:

First Middle Last

Email Address: _____
Social Security No: _____

Driver's Lic. No: _____ Exp. Date: _____
Date of Birth: _____

Social Security No: _____
Driver's Lic. No: _____ Exp. Date: _____
Date of Birth: _____

Present Address: _____ City/State/Zip: _____

Mailing Address: _____ City/State/Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

How Long At Present Address: ____ Landlord/Agent: _____ Phone: _____ Current Payment: \$ _____

Previous Address: _____ City/State/Zip: _____

How Long At Previous Address: ____ Landlord/ Agent: _____ Phone: _____

Other Occupants Names: _____ / _____ Other Occupants Age: ____ / ____

(Under 18 yrs. Old): _____ / _____ Other Occupants Age: ____ / ____

Will there be any smoking in the unit? Yes No I will be getting Renter's Insurance? Yes No

Do You have a pet(s)? Type of Pet(s): _____ Weight: _____ Age: _____

Vehicle Make: _____ Year: _____ Model: _____ Color: _____ License No: _____

Vehicle Make: _____ Year: _____ Model: _____ Color: _____ License No: _____

Vehicle Make: _____ Year: _____ Model: _____ Color: _____ License No: _____

TENANT(S) OCCUPATION

Occupation: _____ Employer: _____ Phone: _____

Business Address: _____ City: _____ State: _____ Zip: _____

Name & Title of Supervisor: _____ How Long? _____

Monthly Gross Income: _____ (Tax information may be requested if Self-Employed.)

CO-TENANT'S OCCUPATION

Occupation: _____ Employer: _____ Phone: _____

Business Address: _____ City: _____ State: _____ Zip: _____

Name & Title of Supervisor: _____ How Long? _____

Monthly Gross Income: _____ (Tax information may be requested if Self-Employed.)

REFERENCES

Bank Reference

1.) _____ Account# _____

2.) _____ Account# _____

Credit Reference

1.) _____ Account# _____

2.) _____ Account# _____

Personal Reference

	Address	Phone	Length of Acquaintance	Occupation
1.)	_____	_____	_____	_____
2.)	_____	_____	_____	_____

Nearest Relative

	Address	Phone	Length of Acquaintance	Occupation
1.)	_____	_____	_____	_____
2.)	_____	_____	_____	_____

Both Pages of Application must be filled out in detail or it will not be accepted.

Have you ever filed a petition for bankruptcy? _____ If yes, when? _____ Have you ever been evicted from any tenancy? _____
 Have you ever intentionally refused to pay rent when due? _____ Have you ever been charged with a crime? _____
 If so, what? _____

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORECT, AND I AUTHORIZE A CONSUMER CREDIT REPORT AND BACKGROUND CHECK AND ANY VERIFICATION NECESSARY. I agree that the Landlord/Agent may terminate any agreement entered into in reliance on any misinformation made above. Application Fee of \$ _____ per person (over 18 yrs. old), is hereby submitted for the cost of Credit Reports and processing this application.

_____ Applicant _____ Date _____ Applicant _____ Date
 _____ Co-Signer _____ Date

“PRESENT ALL OFFERS”

Property Address: _____ Price \$ _____ .00 How Long? _____ Months _____ Years
 Name: _____ Phone Number: _____
 Agent _____ Approved _____ Counter _____

OFFICE USE: _____





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1. All proposed tenants 18 years of age and over will be required to fill out an application for a credit report/background check with a \$20.00 per person fee. Married for more than 5 years \$35.00. This fee is non-refundable. A property may not be rented without a completed application, submitted, and processed. Applicant may be declined for poor or insufficient credit accounts. Co-signers maybe considered in lieu of poor or insufficient credit accounts and extra security deposit moneys will be required.

2. If you would like to rent a property and have been approved for tenancy through Foothills Property Management, Inc. the following will be required:
 - If you are holding a property for a future move-in date, a holding deposit contract will need to be filled out and signed. A deposit in the form of cashiers check or money order equal to a month of rent will be required. (CASH OR OUT OF STATE CHECKS NOT ACCEPTED FOR ANY DEPOSITS OR RENT PAYMENTS)
 - A rental agreement must be signed by all occupants (over 18) and co-signers. All moneys due and payable in cashier check or money order, must be paid in full before keys will be issued and tenants allowed to move in.

3. Security and cleaning deposit are as follows:
 - Security deposits will be equal to rent amount, unless otherwise stated
 - Cleaning deposits are \$350.00 and Up, and a \$50.00 non refundable cleaning
 - Pet Deposits start at \$250.00 per pet and \$100.00 non refundable pet fee and a pet rent starting at \$20 per month, on permitted properties with accepted application.
 - No Smoking in the property unless specified OK
 - Sales Tax or monthly administrative fee of \$7.00 per month is not included in listed rental price.

WE ARE PROPERTY MANAGERS WORKING FOR THE OWNER

_____ Applicant _____ Date _____ Applicant _____ Date
 _____ Co-Signer _____ Date

